

THE GERMANTOWN FESTIVAL INC.

PO BOX 38171, Germantown, TN 38183

Donation Request Form

Date of Request: _____

I. Organization Information

Legal Name of Organization: _____

Employer Identification Number (EIN): _____
The requesting organization must be recognized as a tax-exempt entity under Section 501(c)(3) of the Internal Revenue Code.

Tax-Exempt Status: ☐ Yes ☐ No

II. Authorized Representative Information

Name of Authorized Representative:

_____

Title/Official Capacity with Organization:

_____
The individual submitting this request must be an authorized officer or representative of the organization.

Mailing Address: _____

Telephone Number: _____

Email Address: _____

III. Organization Purpose and Funding Request

Description of Organization (Mission and Activities):

_____

_____

_____

Statement of Purpose for Requested Funds:
(Provide a detailed explanation of how the requested funds will be utilized and the intended community impact.)

_____

_____

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Amount Requested: $_____
Donation Limits are $3,000 Minimum and $10,000 Maximum

IV. Sponsorship Review Acknowledgment

Sponsoring Germantown Festival Director:

Name: _____

Signature: _____

Date: _____

V. Final Disposition: FOR OFFICIAL USE ONLY

All donation requests are subject to review and approval by the Germantown Festival Board of Directors. Approval is granted at the sole discretion of the Board.

Disposition of Request:

☐ Approved
Amount Approved: $_____

☐ Denied

If Denied, Statement of Reason:

_____

_____

_____

VI. Officer Ratification of Board Vote

Approval must be ratified by at least two of the three Germantown Festival officers.

Authorized Officers' Signatures:

Name	Title	Signature	Date